

Architectural Review Application

These forms must be completed and submitted with the plans to the Sunset Village Architectural Review Committee (ARC) for review prior to commencement of construction. Upon completion of the architectural review process, a letter from the Board of Directors with approval or comments for additional revisions will be returned to the applicant. Subsequently, any required revisions cited by this Board or its professionals must be resubmitted for review to the ARC prior to the commencement of construction. Upon final approval from the Board an approval letter will be issued to the Owners Association of Sunset Village, Inc. ("Sunset Village") Applicant. Please note that each lot requires a separate Application and set of plans.

Date	Lot #	
Sunset Village Street Address		
Owner of Lot	Phone	
Owners Contact Address		
Builder:		
Contact	Phone	
Address		
Florida Contractor's License No.		License Expiration Date//
Engineer		
Contact	Phone	
Address		
Architect		
Contact	Phone	
Address		
Landscape Architect		
Contact		
Address		

SUBMITTAL REQUIREMENTS

- **\$150.00 application fee**. \$150.00 application fee payable to the Owners Association of Sunset Village, Inc.
- **Dimensioned Site Plan.** This drawing should be drawn to scale and will show setbacks and all planned improvements, gates, fountains, etc.
- Foundation & Framing Plan. Plans shall be drawn at 1/4" scale and in conformity with all Gulf County and State of Florida codes.
- Floor Plans. Floor plans shall be drawn at 1/4" scale, containing all information necessary for construction.
- **Elevations**. Elevations shall be drawn at 1/4" scale. All exterior views of the structure must be shown and all exterior elevations of amenities such as walls, fountains, built-up planters, etc., shall be shown.
- **Details**. Drawings shall show exterior trim, window, and door details, railings, planter construction, site walls, and all other exterior amenities.
- **Construction Schedule**. The schedule shall start with the date of ARC approval. The schedule shall list the estimated date of the Gulf County building permit, start of construction, end of construction, end of landscaping and issuance of certificate of occupancy. The owner's contractor shall endorse the schedule.
- Landscape Plan 1" = 20' scale maximum.
- Gulf County Issued Building Permit

HOME DESCRIPTION # of bedrooms:	# of bathrooms:
SETBACKS	SQUARE FEET
Front (from curb):	Ground Floor:
Rear (from structure):	Add. Floors:
Rear (from pool):	Garage Size
Rear (from deck):	Total Area
Sides:	Total A/C Area
Lot size (sf) Impermeable/Imperviou	is (SF) Permeable/Pervious (sf)
Plans include a pool? YES NO	If YES, specify pool materials & color:
Home mail delivery? YES NO	If yes, denote location of mailbox stand on site plan.

MATERIAL SPECIFICATIONS:

Please review the **Sunset Village Architectural and Site Standards and Criteria** which provides information on colors and material options. Please include color paint samples (2'x2' min. on Hardie Board). *Note: You may be asked to include samples of exterior materials, if available.*

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Color			Color

Conservation Restrictions: My property DOES DOES NOT have Conservation Restrictions. If it DOES, then I acknowledge receipt of the Department of Environmental Protection Permit and Conservation Easement Documents.

All plans submitted and approved are subject to further approval by any applicable regulatory agencies.

By signing below I declare that I have read and understand the **Sunset Village Declaration of Covenants, Conditions and Restrictions (CC&Rs).** I also understand that it is my responsibility to ensure all builders and contractors have read, understand and shall fully comply with the CC&Rs.

Further, I affirm it is my responsibility as the identified property owner to obtain all necessary permits, governmental approvals and maintain compliance with all governmental laws, water management district plans, environmental restrictions, public and private restrictions, including but not limited to: building regulations, local and state codes, zoning regulations, plat requirements, permitting, and declaration of covenants, conditions and restrictions (collectively, the "Laws"). I affirm and acknowledge the ARC shall have no liability or obligation to determine whether the requested construction, improvements, changes, alterations or additions comply with the Laws.

I herein indemnify and hold harmless the ARC and the Association Board and their principals for any claims arising from my construction of improvements in violation of these Laws. Without limiting the foregoing affirmation, this ARC approval shall in no way modifies my responsibility or liability to maintain designated storm water flow throughout Sunset Village and avoid encroachments into any and all easement areas within our Association.

Signature(s) _____

_____ Date _____